

Planning for Academic Writing (or discursive essays)

1 Decide on three main points for the essay.

#1 #2 #3

2 Establish the register or style of language.

CONTEXT
 AUDIENCE => REGISTER
 ROLE OF WRITER

3 Structure your essay.

Word Limit = (CPE 300-350 words; TOEFL iBT task two 300 words minimum)

	Skills Needed	Brainstorming ideas
First paragraph (words) The Introduction	Correct register – neutral tone Establish 3 main points Outline how you are going to treat the question	
Second paragraph (words) The Main Body	Show descriptive skills Show a range of vocabulary and expressions Avoid copying from the question	
Third paragraph (words) Counterarguments	Show an ability to compare and contrast ideas	
Fourth paragraph (words) Developing your arguments	Be able to use persuasive but formal language Show skill at recommending	
Fifth paragraph (words) Conclusion	Be able to resume well Find a neat ending to your essay	

